

PCA Off-Road Driving Tour Self-Inspection Safety Checklist

Effective January 2023

The following items must be checked and verified by the driver prior to arriving at the staging area for all PCA off-road driving tours. However, for CAT 3 tours only, the completed form shall be submitted to the tour leader prior to the start of the safety briefing. **Note: there is no intention that vehicle parts or components be removed in order to perform this inspection.** The vehicle is expected to be safe to drive on the specified off-road route. The owner of the vehicle understands completion of this checklist does not guarantee there will be no damage to his or her vehicle during this off-road event.

- Check overall tire condition, including spare tire, for typical wear, with no bulges, gashes or flat spots.
- Check that all tire pressures comply with manufacturer's recommended values.
- Visually check condition of vehicle undercarriage. There should be nothing loose or hanging.
- Visually check under the vehicle for fluid leaks – brake lines especially.
- From exterior of vehicle, visually check that brake pads and rotors are in good condition. No brake pad warning lights on instrument displays.
- Check that fluid levels are above the minimum level required (oil, coolant, brakes, power steering, transmission, windshield wiper fluid).
- Check condition of all visible hoses, clamps and belts in the engine compartment. There should be no leaks and/or deterioration.
- Check overall condition of vehicle exterior. No loose equipment.
- Check that tow hook is readily accessible within the vehicle.
- Check interior of vehicle. No unsecured items, including in the rear cargo/storage area of the vehicle.
- Check that auto insurance is current, and the insurance card and vehicle registration are in the vehicle.
- Check that vehicle has sufficient fuel for the route.

Additional Items for CATEGORY 3 Off-Road Driving Tours

- Check condition of all wheels for no visible damage. Check that all lug nuts/bolts are installed and torqued to their recommended value.
- Check the exhaust system integrity. Nothing loose, nothing rusted through.
- If battery is accessible without requiring removal of other components and ensure that it is securely attached and cables are secure on the battery posts.
- If you will be a lead vehicle, make sure that a 20,000lb-rated tow strap/cable (not rope) with hooks, a tarp or heavy blanket, a tire plug kit, an air compressor and two-way radios are secured in the vehicle.
- Lead or sweep vehicles make sure a shovel and a bottle jack are secured in the vehicle.

Printed Name if Driving a Category 3 Tour: _____

Date Inspected if Driving a Category 3 Tour: _____

Vehicle, if driving a Category 3 Tour (year/make/model): _____